

## Churchill Fellowship Referee Guide

People applying for a Churchill Fellowship need two references from two different people: one personal reference and one project reference.

Asking a family member to provide a reference is **not** advised unless the applicant has a very good reason to do so. If an applicant wishes to use a family member as a referee, please contact the Trust to discuss.

Referees and applicants are strongly encouraged to have a discussion about the applicant's proposed project and itinerary in advance of references being written and submitted.

Applicants are required to complete the 'project proposal' section of their online application before they request references (via the application form); the project proposal information is then made visible to the referees to provide them with a clear understanding of the project they are supporting as it is written in the application.

Once the applicant completes the referee nomination in the application form, an email and text message are sent to the referee requesting they complete their reference submission online via the link provided.

When the reference is completed, the applicant will receive an email notification.

Applicants will be able to view submitted references, however will not be able to edit them.

**The applicant must select the completed references they wish to include with their application from within their application form before they are able to lodge it.** References must be submitted via the online form (paper or emailed references will not be accepted) however alternative formats are available to meet accessibility needs, please contact the Trust if this applies to you.

Questions? Please contact us via the contact form on our [website](#).

## Personal Reference

A **personal** referee is preferably an Australian citizen or permanent resident living in Australia who has known the applicant personally for at least five years.

### Personal reference questions

Describe the personal qualities of the applicant and why you think they would make a good Churchill Fellow: **(max 400 characters including spaces)**

Describe some of the applicant's personal achievements and how these achievements support their proposed Churchill Fellowship project: **(max 400 characters including spaces)**

What level of commitment does the applicant show for their proposed project – what makes you think they will follow through and make an impact if they are awarded a Churchill Fellowship? **(max 400 characters including spaces)**

What impact do you think being awarded a Churchill Fellowship will have on the applicant personally? **(max 400 characters including spaces)**

## Project Reference

A **project** referee is preferably an Australian citizen or permanent resident living in Australia who:

- Actively works in and has expertise and/or a contemporary understanding of the topic of the applicant's proposed Churchill Fellowship project.
- Can provide insights into the applicant's standing in the field of their proposed project.

Can articulate the importance and potential benefit of the proposed project to the Australian community.

### Project reference questions

**What merit do you see in the proposed project and why hasn't it already been funded by the relevant industry/sector/government? (max 400 characters including spaces)**

**Why is overseas investigation necessary for the proposed project and is the applicant's proposed itinerary appropriate? (max 400 characters including spaces)**

**How successful do you think the applicant will be in implementing their project/achieving impact with their Churchill Fellowship in Australia, and why? (max 400 characters including spaces)**

**Who in the Australian community will benefit from this proposed project, and how? (max 400 characters including spaces)**